

Centre for Equitable Library Access

# Proof of disability for access to Bookshare materials through CELA

## Instructions

Step 1: Fill out the information about yourself on the following page.

#### Step 2: Proof of Disability

Have the Proof of Disability section filled in and signed by a qualified certifying professional (previously known as a competent authority) in the field of disabilities services, education, medicine or psychology. This professional must have the relevant expertise to determine whether the applicant is an 'eligible person' under copyright law for access to the Bookshare service. An 'eligible person' under U.S. copyright law (and the Marrakesh Treaty) means an individual who, regardless of any other disability— (A) is blind; (B) has a visual impairment or perceptual or reading disability that cannot be improved to give visual function substantially equivalent to that of a person who has no such impairment or disability and so is unable to read printed works to substantially the same degree as a person without an impairment or disability; or (C) is otherwise unable, through physical disability, to hold or manipulate a book or to focus or move the eyes to the extent that would be normally acceptable for reading.

Step 3: Upload this form on the "My Account" section of the CELA website. CELA will confirm with you when the form is processed.

Note: For access to the Bookshare collection through CELA, you first need to complete the CELA registration process, if you have not already done so.

# **Frequently Asked Questions**

#### Why do I need to provide proof of disability?

Written proof of disability is required for access to the Bookshare collection. If you choose not to provide a proof of disability, you will still have access to the CELA collection.

### Who can sign the Proof of Disability form?

Appropriate certifying professionals may differ for different disabilities.

In the case of blindness and visual impairments, a certifying professional may include:

- Vision teacher
- Special education teacher
- Family doctor
- Ophthalmologist
- Optometrist
- Low vision specialist
- A photograph or scan of a CNIB ID card

# In the case of a perceptual, learning and/or reading disability, a certifying professional may include:

- Special education teacher
- Learning disability, dyslexia, or resource specialist
- School psychologist
- Clinical psychologist with a background in learning disabilities
- Family doctor
- Psychiatrist
- Neurologist
- Speech language pathologist with a background in learning disabilities

#### In the case of a physical disability, a certifying professional may include:

- Special education teacher
- Physical therapist
- Family doctor or other medical professional

If you are a student, your school's Special Education or Services for Students with Disabilities staff may sign the form.

# **Bookshare Proof of Disability Form**

Version: CELA2018.v2

Note: if you are providing a photo or scan of a CNIB ID card as proof of disability, upload the image file instead of this form.

#### Identifying Information

All fields are required. Please type or print.

Member's Information Member Name: Address: Phone #: Email Address: Date of Birth: Name of parent or guardian if under 18:

#### **Proof of Disability**

#### **To be filled out by Certifying Professional** (please type or print) **Please place an "x" next to any that apply for the above Applicant:**

- Visual impairment that prevents effective reading of standard print (blind, legally blind, or with other functional vision limitations).
- □ Learning (perceptual or reading) disability that prevents effective reading of standard print.
- Physical disability that prevents effective reading of print or using a print book.

#### **Certifying Professional's Information**

Name: Title: Organization: Address: Phone #: Email Address:

I attest, under penalty of perjury, to the visual, perceptual, learning, reading or other physical disability limiting the applicant's ability to effectively use standard print, and that I have the professional qualifications to make such a certification and/or have legal access through my organization to existing written documentation attesting to this fact. **Step 3:** Log in to celalibrary.ca and go to "My Account" to upload this form to CELA.